



## **ALIVE Communications and Workshop Facilitator**

### **Tasks and Responsibilities:**

- Assist to build an interactive website and develop communication materials to share information strategically to diverse audiences including partner organizations, funders, government and media contacts and with Aboriginal residents to support them to a) take advantage of local programs, social amenities and low-barrier access to resources, and b) become engaged as members of Community Boards, Parent and Elders Councils, tenant groups etc. in the neighbourhood.
- The successful candidate will be included in a range of stakeholder engagement and strategy sessions, events and meetings throughout the summer with a focus on neighbourhood-level inclusion and reconciliation and building better futures for vulnerable and low-income children and families in the Inner City of Vancouver.
- A large component of the work will involve website design, communications and media relations, with the aim of capturing and sharing the wide-range of activities that ALIVE and neighbourhood partner groups are currently undertaking.
- The work will provide hands-on experience with various social media platforms, publication and design programs, and content development for diverse audiences, and will include mentorship and assistance from a local media and tech support team.

### **Qualifications:**

- Some experience working/volunteering in a community setting and an understanding of how to be culturally competent in approach
- Good communication skills, especially written, and knowledge of Aboriginal cultures and immigrant and Aboriginal issues
- Must be between 15 and 30 years of age (inclusive) at the start of employment
- Were registered as a full-time student during the preceding academic year, and intend to return to school on a full-time time basis during the next academic year
- Are a student in a secondary, post-secondary, vocational or technical program
- Are a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act and
- Are legally entitled to work according to the relevant provincial/territorial legislation and regulation

**The ALIVE Communications and Workshop Facilitator will work for a total 30 hours a week for 8 weeks @ the rate of \$14/ hour plus 12% in lieu of benefits starting the week of July 3<sup>rd</sup>, 2017. To apply to this posting please send your resume and cover letter to Scott Clark at [info@alivesociety.ca](mailto:info@alivesociety.ca) or drop off in person at the Ray-Cam Community Centre by June 18, 2017. For more information about Aboriginal Life in Vancouver Enhancement Society visit: [alivesociety.ca](http://alivesociety.ca)**